CS@VT PhD Qualification Process

Request GPC to Assess PhD Qualification

This form is to request GPC to qualify a student. Only students admitted to the PhD program on or after Fall 2012 can use this form. For others, contact the Graduate Program Director via email.

Name: __________________________________________

PID: ____________________________@vt.edu

Requirements
1. Have an approved a plan of study. Without a plan of study, we cannot do your evaluation.
2. Meet with your advisor. For excellence in depth, we need your advisor’s support in the application to qualify.

I. Excellence in breadth

[ ] Yes [ ] No Have you taken CS courses spanning four areas?
  • Only CS courses are eligible
  • Only 5000-level and above CS courses eligible in plan of study
  • Courses must be graded on A-F scale (no audits, no 5974)

[ ] Yes [ ] No Is your GPA in these four courses at least 3.5?

Enter the four courses and their areas below. The Graduate Handbook has the pairing of courses and areas, Appendix B. If you have taken more than 4 courses for breadth, you chose the four to be considered, as long as they meet the previous bullet’s stipulations.
II. Excellence in depth

[ ] Yes [ ] No  Do you have a non-trivial publication record? Traditionally, this is publication of at least one paper in a recognized, peer-reviewed conference or journal, and typically with additional submissions or publications in peer-reviewed journals and/or conference proceedings.

[ ] Yes [ ] No  Have you done some of your research here at Virginia Tech. That is, not all of it is done at a prior school (e.g., MS degree elsewhere).

[ ] Yes [ ] No  Have you completed an MS thesis in CS at Virginia Tech, or at a peer institution?

[ ] Yes [ ] No  Have you submitted at least one paper for publication to a peer reviewed conference or journal?

[ ] Yes [ ] No  Do you have an advisor? If so, enter the name below.

[ ] Yes [ ] No  Did you take the qualifier exam? If so, when and what was your score?

<table>
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<tr>
<th>Date of qualifying exam</th>
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<tbody>
<tr>
<td>Area of the exam</td>
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<td>Score obtained</td>
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**Describe your research productivity:** Include your publication record of at least one paper in a recognized, peer-reviewed conference or journal, and typically with additional submissions or publications. Please include the acceptance rate for each of your publications. Highlight in **bold** the main author of the paper, that is the author that contributed the most to the work at hand. **Underline your name** in the author list. Please use a full citation format, as shown below.


*It takes GPC a week or two to evaluate your request. Remember that just because something is urgent to you doesn’t make it our first priority. Also, the people doing the evaluation of your qualifier status are professors that have other responsibilities. Never leave the paperwork for the last minute.*

**Student**

I hereby certify that the information provided is complete and accurate.

Name: ____________________________________________

Signature: ____________________________________________

Date: ____________________________________________

**Advisor**

• I hereby certify that this student meets the requirements to be considered qualified for the PhD program.

• I have agreed to be the student’s advisor for his/her PhD research.

• I request that the Graduate Program Committee evaluate the student’s record with the goal of qualifying the student in the PhD program.

Name: ____________________________________________

Signature: ____________________________________________

Date: ____________________________________________