

CREDIT TRANSFER REQUEST FORM

Department of Computer Science

Please read the FAQ at http://www.cs.vt.edu/graduate/current_students before proceeding.

(Please use one form per course requested.)

Date: _____
Today's date

Dear _____:
Professor's Name

_____ is a PhD MS student in the Department of Computer
Student's Name

Science. He/she is requesting that the following course taken at the institution named below be transferred for credit at Virginia Tech. As Chair of the Graduate Program Committee (GPC), it is my responsibility to approve or deny such requests. Please examine the attached documentation and indicate whether you feel the course should be accepted or not. Thank you for your time.

Sincerely,

Naren Ramakrishnan
Chair of the Graduate Program Committee
CS@VT

To be completed by the student
 (please enter the information below EXACTLY as it appears on your transcript –
 do not map any aspect to Virginia Tech equivalents)

| Original Course Information | | | | |
|--|-------|---|----------------|-------------------|
| Course Number (inc. departmental prefix) | Title | Institution where this course was taken | Grade received | Number of credits |
| | | | | |

To be completed by the course instructor
 (select at most one box on each line)

Yes, the above course transfers. No, the above course does not transfer.

(If you answered Yes to above), transfer it at: 4000-level. 5000-level. 6000-level.

(optional) It is equivalent to a specific course at VT _____
Course Number and Name (include department, if not CS)

(Only for CS courses) The course falls in following area (choose exactly one):

- Algorithms and Theory
- Computer Systems
- Programming Languages
- Numerical and Scientific Computing
- Networking
- Data and Information
- Software Engineering
- Human-Computer Interaction
- Artificial Intelligence
- Computational Biology and Bioinformatics

Comments:

Faculty Signature: _____ Date: _____

Department of _____